

**FAEP BOARD MINUTES**

**October 14, 2013**

**12:00 – 1:00 p.m.**

1. **Roll Call**

|  |  |  |
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| **Name** | **Attendance** | **Proxy** |
| Kristin Bennett – President | Yes |  |
| Erik Neugaard - Past President | No | Melissa |
| Mary Gutierrez- Vice President | Yes |  |
| Amy Guilfoyle  - Treasurer | Yes |  |
| Melissa O’Connor - Secretary | Yes |  |
| Bruce Hasbrouck - NAEP Representative | No |  |
| Jennifer Cummings - Central Chapter | No |  |
| Ed Currie - Northeast Chapter | No |  |
| Amy Mixon- Northwest Chapter | Yes |  |
| David Bogardus - South Chapter | No |  |
| Matt Miller - Southwest Chapter | Yes |  |
| Elva Peppers - Tallahassee Chapter | Yes |  |
| Tim Terwilliger - Tampa Bay Chapter | Yes |  |
| Dianne Hughes - Treasure Coast Chapter | Yes |  |
| Erin Kane - At Large Member | No |  |
| Alexis Preisser - At Large Member | Yes |  |
| Courtney Arena – At Large Member | Yes |  |
| John Lesman – At Large Member | No | Kristin |
| Melissa Butcher- USF Tampa | No |  |
| Ray Fajardo - USF St. Pete chapter | No |  |

1. **Approve September Minutes**

Motion to approve: Mary

Second by: Melissa

All aye. Dianne abstained because she didn’t attend the meeting

1. **2013 Annual Conference**

Update from Amy Guilfoyle-almost 200 in attendance. There was some revenue from the conference. A number of attendees at the FAEP conference signed up to provide presentations at the NAEP 2014 conference.

Amy wrote an article that will be included in the upcoming FAEP newsletter.

1. **President’s Report** – Kristin Bennett
	1. **Membership registrations – reminder to enter online or submit form and FAEP payment**

Kristin reminded the Board that local renewal information and funds do need to be sent to FAEP to make sure the membership database is up to date.

1. **Old Business**
	1. **Reminder: Elections for the 2014 Board. 2 at-large positions are up for election**.

Nominations are due be noon on Friday, Oct. 18th.

The sitting BOD in January will vote for the executive Board (January 13th Board meeting will be in person in Orlando).

* 1. **FLERA**

Follow-up on conversation with FLERA to discuss synergies with FAEP. Dianne clarified that the proposal is for FLERA action groups and that FAEP members need to contact FLERA directly.

1. **Treasurer’s Report**
	1. **FY 2013-2014 Budget**

FY 2013-2014 budget has been approved. No questions were asked about this month’s financial.

1. **New Business**

**NAEP**

On behalf of FAEP, Kristin submitted a request for several items for funding from NAEP.

Tomorrow is the NAEP deadline for abstract submissions.

The NEPA and Transportation tracks need abstracts.

Kristin is on the chapters committee of NAEP and they will be reviewing the affiliation agreement soon and she would like to see some changes and more benefits to the state chapters.

1. **Administrator’s report** – Teri Hasbrouck (sent via email)

105 renewals in October and 33 new members

Current membership is 1057

142 NAEP members

1. **Vice President’s Report**

Mary asked about the availability of the Board Book that is being developed. Kristin hopes to be able to work more on this project once she no longer has the duties of President.

1. **Secretary’s Report**

No report.

1. **Chapter Discussion**: Extensive discussion about how to obtain and retain local chapter board members.
* **Southwest** - Matt Miller

Two-day conference ended last week with 154 attendees and was held in partnership with SWS and FAESS.

Matt will be stepping down effective Dec. 1, 2013. If anyone knows of a potential member or President please let Matt know so that he can contact them to see if they are interested in keeping the chapter active; otherwise the chapter will be going dormant.

* **Treasure Coast** – Dianne Hughes

Hydric soils class this month is sold out and they expect income of over $1,000. Dianne will be stepping down as Treasurer and Erin Hodel will be stepping down as Vice President. Upcoming social on Oct. 24that Long Boards downtown West Palm Beach. They issued a call for nominations for their annual awards.

* **Northeast** – Leslie Detlefsen

No report.

* **Tallahassee** Area - Elva Peppers

They had a San Luis mission event during Sept., with guided tour, and talk about archaeology in Florida along with dinner and drinks. About 10-15 non-members attended. Dart tournament in Oct. for scholarship funds.

* **Central** – Amy Guilfoyle

End of year holiday social on Nov. 21st

* **South** – Melissa O’Connor

Broward location for an Oct. luncheon with a speaker about Coral Reef conservation program.

Nov. 1, they will have a symposium with the main topic of “Water”, such as TMDLs.

Dec. holiday party being planned.

* **Tampa Bay** **Area** - Tim Terwilliger

Oct lunch this Wed. 16th

Last social in Sept.

Falliday member appreciation event, Nov. 14th, where Environmental Excellence awards will be announced.

Logo contest is currently being judged.

* **Tampa Bay USF Student Chapter**

They are helping with the 2014 NAEP Conference planning committee.

* **Northwest** - Amy Mixon

Senior student day last week (about 25 students).

There will be an annual Symposium this Friday.

Nov. meeting may be a nature trail walk.

Dec. banquet event being planned.

1. **Action items and due dates summary of motions (Teri**)
2. **Upcoming Meetings**
	1. October 18 – NAEP 2014 conference committee and networking social – St. Pete
	2. October 19 – NAEP BOD meeting – St. Pete
	3. **November 18 FAEP BOD change of date due to Veterans Day**
	4. October-November: Nomination of BOD members; ballot sent to membership for vote.
3. **Adjournment at 12:54**

Motion to adjourn: Elva Peppers

Second by: Tim Terwilliger